



## VOLUNTEER OPPORTUNITY

Volunteer Role: Gallery Invigilator

Department: Lancaster Arts

Our creative development programmes are a central part of what we do at Lancaster Arts. Whether you'd like to try something different and meet new people, or develop existing skills and enhance your C.V, we aim to provide opportunities for everyone that are interesting, rewarding and distinctive.

From the Peter Scott Gallery desk, you will provide a warm and knowledgeable welcome to all of our visitors, and be able to provide information about current and future exhibitions and events. You'll ensure the exhibition space is kept clean and tidy, and that artworks and displays are safe. You will be given desk-based tasks to complete if the Gallery is quiet. These will come from across the organisation and no two days will be the same! Training will be provided, and friendly support, guidance and cups of tea are always on offer.

This position offers a unique insight into the workings of an established arts venue, and provides a hands-on introduction to the range of roles within the organisation. It is an opportunity to develop a range of transferable skills, receive specialised training from gallery staff and access valuable developmental opportunities through our volunteer training programme.

### WHO WILL I BE WORKING WITH?

You will be based in the Peter Scott Gallery, working primarily with Gallery staff:

- Richard Smith, Curator
- Harriet Hill-Payne, Assistant Curator
- Jenny McMillan, Gallery Assistant

### WHAT WILL I BE DOING IN THIS ROLE?

- Provide a warm welcome to all visitors to the Peter Scott Gallery
- Ensure the safety of artworks/displays
- Enhance visitor experience with your knowledge of Gallery exhibitions and events
- Enhance visitor experience with your knowledge of Lancaster Arts' programme
- Contributing to Gallery data collection (e.g. daily visitor count)

### WHAT WILL I BRING TO THIS ROLE?

You will be approachable and friendly, and keen to share your enthusiasm for our exhibitions and events. You will be reliable, able to work independently, and take the initiative in communicating with visitors. You will be able to commit two regular hours a week to the Peter Scott Gallery.

Submit completed volunteer application forms to: [gallery@lancasterarts.org](mailto:gallery@lancasterarts.org).

If you would like information/to apply in a different format, contact: [harriet@lancasterarts.org](mailto:harriet@lancasterarts.org).